

Odyssey Community School

EMERGENCY EARLY CLOSING PLANS 2016-2017

Occasionally it is necessary to dismiss students early from school due to inclement weather or other emergency. Since we have a limited number of incoming phone lines, please avoid calling the school if weather looks threatening. Odyssey School will follow the closing schedule for Manchester Public Schools. We are notified of early closings at 10:00 a.m. After that time, you may access Emergency Early Closing information in the following ways:

- Check our website at odysseyschool.org;
- Tune in to any local television or radio station; and
- Access <http://www.ctweather.com>, click to cancellations, click on schools, and scroll down to Manchester.

Early dismissal time due to inclement weather is 12:15pm.

***It is the parent(s)/guardian(s) responsibility to make arrangements for Emergency Early Closings NOW. Each student will be responsible for knowing the transportation plan that you have established in the event of an Emergency Early Closing. Your child must know exactly where to go. Odyssey Community School will not accommodate students needing to make phone calls due to the limited time and resources in the event of an Emergency Early Closing.**

Please complete the form below and return it to Odyssey Community School office. Please review this form with your child. As a suggestion, you may ask your child to keep a copy of this form in his or her backpack at all times. If none of the arrangements listed below meet your needs due to special circumstances, please contact the office to explain details.

Student's Name: _____ Grade: _____

I hereby state that should an Emergency Early Closing occur my child knows that he/she should:

Take the bus home.

Wait to be picked up at Odyssey by 12:15

Signature of Parent

Date

Signature of Student

Date

Peanut/Tree Nut Free Environment Statement

To accommodate students who have peanut/tree nut allergies, the following procedures will be strictly adhered to:

- A peanut/tree nut free table will be identified in the Common Room. Children who have peanut/tree nut lunches or who have finished eating peanut/tree nut-based lunches will not be allowed to sit at this table.
- Students in Kindergarten through Grade 2 have morning snack and lunch within their classrooms. No products containing peanut or tree nuts will be allowed in these classrooms. These classrooms will require you to carefully read labels. The same holds true in any classrooms where celebrations involving food are held.
- When you are asked to bring in food items for either classroom specific or school-wide functions, no items containing peanuts or tree nuts will be accepted.

I, _____, hereby state that I have read the Peanut/Tree Nut Free Environment guidelines for the Odyssey Community School 2016-2017 school year. I have also discussed the information with my child _____, grade _____.

Parent/Guardian Signature

Date

Parent/Guardian Name (please print)