

UNAPPROVED MINUTES

Odyssey Community School - Board of Trustees
Special Meeting Agenda
Monday, January 25, 2021
4:30 PM

579 West Middle Turnpike, Manchester

Meeting ID

meet.google.com/jdt-teev-ggr

Phone Numbers
(US)+1 601-908-5008
PIN: 335 051 848#

1. Call to Order

Time 4:31 pm

By Miriam Lewis

Present: Philip O'Reilly, Sarah Althen, Jessica Swann, Annie Busby,
Walter King, Kevin Bieler, Miriam Lewis, Lisa Kimyachi, Cynthia Merrill

Absent: Lillanya Dantzler

Invited Presenter: Kaiya Hill

2. Public Comment

Speakers will be recognized by the President and identify himself/herself by name and address and proceed with his/her comments. All persons will be limited to five (5) minutes. The total time allotted for Public Comment shall not exceed twenty (20) minutes and is at the discretion of the Board and may not address specific personnel issues.

None

3. Review/Approve November 30, 2020 Minutes & January 4, 2021 Special Meeting Minutes

MOTION by Lisa Kimyachi

SECOND by Cynthia Merrill

VOTE unanimous

4. Executive Director Report

a. Donations- Mr. G Naab & PPE from Otis Elevator

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b. Review of Metrics/Discussion

Dr. O'Reilly recommended remaining in hybrid mode and begin to look at phases. Annie Busby proposed the phasing in of K-2 for 5 days per week as the hybrid model is very challenging for our youngest learners and their families . As long as trends continue to go down, she proposed a possible date of February 22nd for this first phase to begin. Some board members concerned about issues arising and parents needing to get childcare back.

Dr. O'Reilly also mentioned that given the amount of time students have been away he would like to look into alternative options for our students over the summer.

c. **Policy Audit & Policy Revision for BOT**

Dr. O'Reilly presented the policy audit from Shipman and Goodwin. Board recommended that Dr. O'Reilly partner with the lawyers to update these policies. Dr. O'Reilly stated he would work section by section and it would hopefully be completed by some point next year.

d. **Teacher Salary Proposal for Fy 21-FY 24**

Dr. O'Reilly presented his work on the teacher salary schedule and the need to condense some steps in order to ensure that teachers receive an increase in salary each year. He stated that due to health insurance increases some teachers are making less than they did in the previous year. The Board decided they would meet in Executive Session during the February meeting without the teacher representatives to discuss this matter.

e. **Financial Report**

Kaiya Hill presented the financial report. She reported that at this point, she is predicting a surplus of \$200,000 due to factors such as a teacher not returning from maternity leave and an unfilled 3rd custodial position.

f. **2021-2022 School Calendar Draft**

School would begin September 2nd and end June 16th.

The Board approved the draft of the calendar contingent on Manchester's proposed calendar in order to align April Break.

Motion to approve: Cynthia Merrill

Second: Sarah Altehn

Vote: Unanimous

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5. Principal Report

a. School Engagement Team

Annie Busby reported that the school is working with Mahri Wrightington from PD Monster on Social-Emotional Learning. 8 staff members have volunteered to be part of the school engagement team to discuss strategies to help engage students on their “home” days.

b. Parent Communication Ambassadors

Annie reported that the school is developing a committee with parents to ensure that everything is being done to communicate with and engage families. The team will meet once per month and is still looking for parent volunteers to help in communicating the 14 different languages spoken amongst our school community.

6. Parent Report

Sarah Alten reported that the Winter Wonderland event was made virtual with 4 different breakout rooms. Students picked up goodies bags before the event. Sarah will be working on building up the COOP board again to start the 501c3 process.

7. Teacher Report

Kevin Bieler & Lisa Kimyachi presented general updates: Google Enterprise, MAP testing, picture days, Teachers College website for parents, SEL during morning announcement. Stress level among teachers seems to be going down a little bit. Helping with stress: each team working well together, more planning time. Staff would like to have a COVID dashboard showing how many staff are isolating with confirmed cases, students with positive cases, number of staff currently in quarantine, and number of students in quarantine due to close contact. All staff will be surveyed with that one question to determine how to move forward with this.

8. Executive Session for the Purpose of Discussing Possible Real Estate Transaction

5:46 pm motion to go into Executive Session by Kevin Bieler
SECOND by Walter King
VOTE unanimous
Motion to leave Executive Session at 6:00 pm by Walter King
SECOND by Lisa Kimyachi
Vote unanimous

9. Adjournment time 6:00 pm

MOTION to adjourn by Lisa Kimyachi
SECOND by Walter King
VOTE unanimous