

Odyssey Community School
Meeting Minutes October
28, 2019 4:30 p.m.

Meeting called to order at 4:34 by Sarah Althen

Present: Sarah Althen, Walter King, Kathryn Mund, Lillanya Dantzler, Cynthia Merrill, Kevin Bieler, Lisa Kimyachi, David Harding, Annie Busby **Absent:** Jessica Swann, Miriam Lewis

1. Present to Speak: None

2. Approve minutes of September 2019

MOTION by Annie Busby to approve minutes of September 2019 minutes
SECOND by Cynthia Merrill VOTE - Unanimous - Approve Motion passed

3. Review changes to the Safety Plan

The Safety Plan was submitted to the state. The changes included Cheney Technical School being listed as the evacuation site for Odyssey. Cheney had also mentioned that they can provide transportation, if needed, for an evacuation. The state has also requested for there to be plans in place for hearing impaired students for when there are fire drills and evacuations. 5. Update on Charter renewal visit.

The Charter renewal visit will take place on November 19, 2019 beginning at 9:00. They will be meeting with parent community focus groups and will have unannounced observations in the classroom. They would like to meet with Board of Directors between 1:15-2:15. The public evening event will be on December 10.

4. Discussion on Accounting policies and procedure manual

Cynthia has been given access to the accounts. However, it is taking a while to download the information for her to review the documents. These policies will continue to be reviewed. The Board discussed the various aspects of the policies around procurement and oversight. Dave will be putting together some sample accounting policies and procedures manuals for the board to review. The current one has not been revised in many years.

5. Executive Director's Report

Odyssey has been awarded the grant from the Buck Foundation. The grant will pay for School Works to assess our strengths and weaknesses, to develop a plan to improve and to provide the necessary professional development to ensure success.

6. Financial Report

There was no financial report to give at this time. Cynthia mentioned that she did not receive the budget from Georgia until 2:00. She stated in order for her to have time to review the budget to create the financial report she would need it sooner. A discussion took place regarding the budget and the current financial report being able to match and be accurate. Cynthia is hopeful to have a financial report for the Board soon. She will be meeting with Georgia to work on the budget.

7. Principal's Report

Annie Busby had reported that the negative behaviors in 7th and 8th grade have increased. They will be surveying all middle school students to gather information. They will be working in their advisory groups to come up with solutions and to talk about issues. Annie had also talked about her leadership training she attended in New York for three days. She mentioned that there have been 5 teachers who have attended workshops in NY and are hoping more will apply to attend. It was announced that on November 20th that 4th graders will be on ABC news regarding weather and climate.

8. Parent's Report

Sarah Althen reported about the well-attended Trunk or Treat event. It was the most participation in any school event they have seen. She mentioned, since this was a new event this year, they learned what works and does not work to make changes for next year. Nakia came to a COOP meeting and discussed Charter schools and community engagement. In November COOP will be having a Turkey bingo.

9. Teacher's Report

Kevin Bieler and Lisa Kimyachi had discussed the numbers of their survey they do for all staff relating to the climate of the school. They said there was a 51% response. They will be talking more to staff at a PD to get more responses. They are hoping for 100%.

Executive Session to discuss possible real estate acquisition

MOTION by Annie Busby to go into executive session to discuss potential real estate acquisition at 6:10 p.m.

Second by Kevin Bieler

Unanimous - Approve Motion passed

Came out of Executive session at 6:15

Meeting Adjourned 6:15