

Odyssey Community School
Meeting Minutes
March 25, 2019
4:30 p.m.

1. Meeting called to order at 4:31 p.m. by Miriam Lewis
Present: Miriam Lewis, Walter King, Cynthia Merrill, Lisa Kimyachi, Kevin Bieler, David Harding, Sarah Althen, Annie Busby, Lillanya Dantzler
Absent: Kathryn Mund, Jessica Swann

2. Present to Speak: None

3. Approve minutes of February 2019

MOTION by Lisa Kimyachi to approve minutes of February 2019 minutes
SECOND by Annie Busby
VOTE - Unanimous - Approve
Motion passed

4. Motion to approve Policy Series 3000_Business and Non-Instructional Operations

MOTION: Motion to approve policy series 3000 by Lillanya Dantzler
SECOND by Sarah Althen
VOTE: Unanimous - Approve
Motion passed

5. Motion to approve 2019-2020 school calendar

MOTION by Lillanya Dantzler
SECOND by Walter King
VOTE - Unanimous - Approve
Motion passed

6. Overview of Upcoming Charter Renewal Process

Dave Harding showed a slide presentation discussing the upcoming Charter renewal process showing the timeline of deadlines to be expected. This may change as time draws closer and he will keep the Board informed.

7. Executive Director's Report

Dave Harding had formatted and completed Policy Series 1000 that had been previously approved. He will format and complete policy series 3000 as it has been approved. He will create a binder of these policies. Dave handed out samples from other towns on how volunteer procedures are done. He suggested the board or a subcommittee can meet to discuss Odyssey's volunteer policy. It was also discussed that there is a program that costs about \$1700 where any person coming into the building would have their license scanned and immediately could flag someone who should not be working with children.

8. Update on Nathan Hale

Dave discussed how Odyssey is at a standstill as of now. The March 4th meeting was well attended and had mostly positive comments. There was mention of a possible rec center proposal for the Nathan Hale building and the town was asked to get information and a proposal for this option. This could take up to eight months.

9. Financial report

Cynthia Merrill stated that Odyssey is in good shape. We are staying on track and is at 62% of the budget. With there being approximately a surplus of \$75,000 at the end of the year there was discussion on purchasing a new camera system. In addition to the extra \$75,000 that will need to be spent before the end of the year.

10. Principal's report

Annie Busby discussed the recruitment open house and that it was well attended with mostly elementary students and some 6th grade families. Annie also mentioned the Teacher's College that some staff attended. During PD some of the staff did presentations on what they had learned. It was a huge success. The new ESL teacher will be here April 8th to shadow for the day.

11. Teacher's Report

Kevin Bieler showed the teacher's report that was emailed to everyone. It was stated how exciting the Art program has been and all the library activities happening in the school.

12. Parent Report

Sarah Althen discussed the March COOP and Yoga night were not well attended. In April they will be looking into doing a fundraiser at a restaurant. Chipotle may be the restaurant they choose with the highest percentage given to the school. COOP will be looking into Imagine Main Street in downtown Manchester to get information to families about this event. It will be an opportunity to display children's art from Odyssey. The ongoing Scrip fundraiser continues to go towards a die cut machine. There is just under \$600 saved thus far for the die cut machine.

13. Motion to go into executive session to discuss potential real estate acquisition. 5:25

MOTION by Lisa Kimyachi
SECOND by Annie Busby
VOTE - Unanimous - Approve
Motion passed

Came out of executive session at 5:50

14. Motion to authorize Executive Director to enter into discussions about potential real estate acquisition

MOTION by Walter King
SECOND by Lillanya Dantzler
VOTE - Unanimous - Approve
Motion passed

Adjournment time: 6:00 p.m.